



Helendale Community Services District

BOARD OF DIRECTORS MEETING
March 15, 2018 at 6:30 PM
26540 Vista Road, Suite C, Helendale, CA 92342

Call to Order - Pledge of Allegiance

1. Approval of Agenda

2. **Public Participation** - *Anyone wishing to address any matter pertaining to District business listed on the agenda or not, may do so at this time. However, the Board of Directors may not take action on items that are not on the agenda. The public comment period may be limited to three (3) minutes per person. Any member may speak on any agenda item at the time the agenda item is discussed by the Board of Directors.*

3. Consent Items

- a. Approval of Minutes: March 1, 2018 Regular Board Meeting
- b. Bills Paid and Presented for Approval

4. Reports

- a. Directors' Reports
- b. General Manager's Report

Discussion Items

5. Discussion and Possible Action Regarding Request from Burttec for a Consumer Price Index (CPI) Based Increase for Solid Waste Services and Other Related Fees
6. Discussion and Possible Action Regarding Adoption of Resolution 2018-07: A Resolution of the Governing Body of the Helendale Community Services District Declaring That Governing Body Members and Volunteers Shall Be Deemed to be Employees of the District for the Purpose of Providing Workers' Compensation Coverage for Said Certain Individuals While Providing Their Services
7. Discussion and Possible Action Regarding Participation in a Community Soccer Program

Other Business

8. Requested items for next or future agendas (Directors and Staff only)
9. Adjournment

Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, that is sought in order to participate in the above agenda public meeting should be directed to the District's General Manager's office at (760) 951-0006 at least 24 hours prior to said meeting. The regular session of the Board meeting will be recorded. Recordings of the Board meetings are kept for the Clerk of the Board's convenience. These recordings are not the official minutes of the Board meetings.

Providing:

- Water
- Wastewater
- Park & Recreation
- Solid Waste Management
- Street lighting
- Graffiti Abatement for the Helendale Community

OFFICE HOURS:

Monday-Friday
8:00 – 5:30 p.m.

PHONE:

760-951-0006

FAX:

760-951-0046

ADDRESS:

26540 Vista Road
Suite B
Helendale, CA
92342

MAILING

ADDRESS:

PO BOX 359
Helendale, CA
92342

Visit us on the Web
at:

www.helendalecsd.org





Minutes of the Helendale Community Services District Board of
Directors Meeting for March 1, 2018 at 6:30 PM
26540 Vista Road, Suite C, Helendale, CA 92342

Board Members Present:

President Ron Clark; Vice President Tim Smith; Secretary Sandy Haas; Director Craig Schneider; Director Henry Spiller

Staff:

General Manager Kimberly Cox
Program Coordinator Cheryl Vermette
Wastewater Operations Manager Alex Aviles
Customer Service Representative Shavon Aviles

Consultants

Legal Counsel Steve Kennedy

Audience:

There were two (2) members of the public present.

Call to Order and Pledge of Allegiance – The meeting was called to order at 6:32 pm by President Clark after which the Pledge of Allegiance was recited.

1. Approval of Agenda

Action: Director Schneider made the motion to approve the Agenda as presented. Director Haas seconded the motion.

Vote: Motion carried. 5 Yes; 0 No

2. Public Participation

None

3. Consent Items

a. Approval of Minutes: February 15, 2018, Regular Board Meeting

b. Bills Paid and Presented for Approval

Action: Vice President Smith made the motion to approve the Consent Items as presented. Director Haas seconded the motion.

Vote: Motion carried. 5 Yes; 0 No

4. Reports

a. Directors' Reports

- Director Schneider commented on his participation on the Baseball field volunteer day.
- Director Spiller noted that he has been passing out flyers for the upcoming concerts in the park.

b. General Managers Report

- Wastewater Operations Manager Alex Aviles gave the Wastewater Report
 - Announced that Operator Keith Vance is back to work after the birth of his son Cole
- General Manager Cox reported that staff has trimmed the pine trees in the demonstration garden at the Community Center
- County will begin road work on April 1st
- There is a proposed Chevron station at the corner of Vista and National Trails Highway
- Program Coordinator Cheryl Vermette gave the Program Report
 - Neighborhood Watch informational meeting will be held on March 28th from 5:30 -7 pm
 - Violent Intruder Training will be held at the Community Center on March 29th at 6 pm.
 - The first concert in our 2018 Concert in the Park Series will be held on April 7th
 - Paint Party will be held on March 16th for St. Patrick's Day.

- General Manager Cox gave an update on the Baseball fields. There were 27 volunteers. Director's Schneider and Smith helped out. Volunteers were from Girl Scouts, Boy Scouts, Little League, as well as other members of the community.

Discussion Items

5. Discussion and Possible Action Regarding Adoption of an Electronic Sign Policy
Discussion: General Manager Cox explained the policy and outlined the approved users of the sign, content, and restrictions.
Action: Director Schneider made the motion to approve the Electronic Sign Policy. Vice President Smith seconded the motion.
Vote: Motion carried, 5 Yes; 0 No
Yes: Director Schneider; Director Haas; President Clark; Vice President Smith; Director Spiller
6. Discussion and Possible Action Regarding Award of Bid for Construction of Fence for the Wastewater Secondary Irrigation Area
Discussion: Staff received three quotes for the fencing project. Regulations require that the new expanded irrigation area must be fenced. Implementation timeline for pipe and fence is: Start construction March 1, 2019. Completion of construction March 1, 2020; and tentative effluent discharge by June 1, 2020. Staff sees a sense of urgency for installing the fence now as the fence posts along Helendale Road are corroded and the fence is in danger of blowing over. Quotes were as follows: All American Fence at \$56,416; Ellis Fence at \$96,040, and C&M fence at \$117, 701.
Action: Director Spiller made the motion to award contract to All American Fence in an amount not to exceed \$56,416 for Wastewater Expanded Irrigation Area. Director Smith Seconded the motion.
Vote: Motion carried, 5 Yes; 0 No
Yes: Director Schneider; Director Haas; President Clark; Vice President Smith; Director Spiller
7. Discussion and Possible Action Regarding Adoption of Resolution 2018-06: A Resolution of the Board of Directors of the Helendale Community Services District Adopting a Conflict of Interest Code.
Discussion: The Conflict of Interest Code was last adopted in 2014. Staff has the following recommended changes: The Director who holds the position of Secretary does not need to be specifically called out and to add Attorneys, District Auditor and Contract Financial Support Staff from RAMS to Exhibit B.
Action: Vice President Smith made the motion to adopt Resolution 2018-06, A Resolution of the Board of Directors of the Helendale Community Services District Adopting a Conflict of Interest Code. Director Schneider seconded the motion.
Vote: Motion carried, 5 Yes; 0 No
Yes: Director Schneider; Director Haas; President Clark; Vice President Smith; Director Spiller

Other Business

8. Requested items for next or future agendas (Directors and Staff only)

The open session of the Regular Board Meeting adjourned to closed session at 7:07 PM.

Closed Session

9. Public Employee Performance Evaluation
(Government Code Section 54957)
Title General Manager
10. Announcement of Closed Session Actions
There was no reportable action from closed session items.
Closed session adjourned at 7:40 PM and reconvened to open session at 7:40 PM

11. Adjournment

President Clark adjourned the meeting at 7:41 PM.

Submitted by:

Attest:

Ron Clark, President

Sandy Haas, Secretary

The Board actions represent decisions of the Helendale Community Services District Board of Directors. A digital voice recording and copy of the PowerPoint presentation are available upon request at the Helendale CSD office.



Helendale Community Services District

Date: March 15, 2018
TO: Board of Directors
FROM: Kimberly Cox, General Manager
BY: Sharon Kreinop, Senior Account Specialist
SUBJECT: Agenda item # 3 b.
Consent Item: Bills Paid and Presented for Approval

STAFF RECOMMENDATION:
Report Only. Receive and File

STAFF REPORT:
Staff issued 47 checks for the period of February 26, 2018 through March 12, 2018 totaling \$123,418.31

Total cash available:	<u>3/12/18</u>	<u>2/26/18</u>
Cash	\$ 4,734,813.82	\$ 4,714,146.90
Checks Issued	\$ 123,418.31	\$ 40,288.91

Investment Report

The Investment Report shows the status of invested District funds. The current interest rate is 1.65% for CalTRUST Short-Term and 2.15% for Medium-Term Investments, 1.38% for LAIF, and 0.25% for the CBB Sweep Account for February 2018. Interest earned in February 2018 on the CalTRUST investments and the CBB Sweep Account is \$4,215.63.



Helendale CSD

Bills Paid and Presented for Approval

Transaction Detail

Issued Date Range: 02/26/2018 - 03/12/2018

Cleared Date Range: -

Issued Date	Number	Description	Amount	Type	Module
Bank Account: 251229590 - CBB Checking					
02/26/2018	20319	JASMINE MAIN	-98.87	Check	Utility Billing
02/27/2018	20320	Aqua-Metric Sales Co.	-12,940.78	Check	Accounts Payable
02/28/2018	20321	Betty Parrish	-81.50	Check	Accounts Payable
02/28/2018	20322	Burrtec Waste Industries, Inc.	-50,388.45	Check	Accounts Payable
02/28/2018	20323	Conservice Synergy	-245.45	Check	Accounts Payable
02/28/2018	20324	County of San Bernardino, Solid Waste Mgmt. Div.	-662.03	Check	Accounts Payable
02/28/2018	20325	CWEA/DAMS	-180.00	Check	Accounts Payable
02/28/2018	20326	Desert Community Bank	-276.14	Check	Accounts Payable
02/28/2018	20327	FAST SIGNS	-106.70	Check	Accounts Payable
02/28/2018	20328	Frontier Communications	-53.41	Check	Accounts Payable
02/28/2018	20329	Frontier Communications	-77.86	Check	Accounts Payable
02/28/2018	20330	Infosend	-1,817.58	Check	Accounts Payable
02/28/2018	20331	Inland Water Works Supply Co.	-666.43	Check	Accounts Payable
02/28/2018	20332	Konica/Minolta	-558.84	Check	Accounts Payable
02/28/2018	20333	Natec International Inc	-1,140.00	Check	Accounts Payable
02/28/2018	20334	Print Mart	-217.10	Check	Accounts Payable
02/28/2018	20335	Rebecca Gonzalez	-345.00	Check	Accounts Payable
02/28/2018	20336	Recdesk Software	-1,900.00	Check	Accounts Payable
02/28/2018	20337	Sierra Analytical	-855.00	Check	Accounts Payable
02/28/2018	20338	Staples Office Supplies	-564.35	Check	Accounts Payable
02/28/2018	20339	Sullivan Uniform	-373.84	Check	Accounts Payable
02/28/2018	20340	Tim Smith	-750.00	Check	Accounts Payable
02/28/2018	20341	Tyler Technologies, Inc.	-137.00	Check	Accounts Payable
02/28/2018	20342	UIA Ultimate Internet Access, Inc	-690.05	Check	Accounts Payable
02/28/2018	20343	John C. Davis	-3,000.00	Check	Accounts Payable
02/28/2018	20344	Sandy Haas	-778.26	Check	Accounts Payable
03/01/2018	20345	Forshook	-1,428.99	Check	Accounts Payable
03/05/2018	20346	Ovivo	-3,674.38	Check	Accounts Payable
03/05/2018	20347	A Step Above Carpet & Tile Cleaning	-200.00	Check	Accounts Payable
03/05/2018	20348	Bank of America	-2,071.53	Check	Accounts Payable
03/05/2018	20349	G.A. Osborne Pipe & Supply Inc.	-164.60	Check	Accounts Payable
03/05/2018	20350	Hartford Life	-552.31	Check	Accounts Payable
03/05/2018	20351	Henry Spiller	-750.00	Check	Accounts Payable
03/05/2018	20352	Parkhouse Tire, Inc.	-1,432.30	Check	Accounts Payable
03/05/2018	20353	Shred-it USA LLC	-60.29	Check	Accounts Payable
03/05/2018	20354	Site One Landscaping Supply	-1,555.37	Check	Accounts Payable
03/05/2018	20355	Southwest Gas Company	-989.52	Check	Accounts Payable
03/05/2018	20356	SWRCB FEES	-12,349.00	Check	Accounts Payable
03/05/2018	20357	Top Notch Networking, LLC	-813.98	Check	Accounts Payable
03/05/2018	20358	Uline	-618.99	Check	Accounts Payable
03/05/2018	20359	USA Blue Book	-1,102.97	Check	Accounts Payable
03/05/2018	20360	USPS	-50.00	Check	Accounts Payable
03/05/2018	20361	Corona Auto Plex	-16,348.59	Check	Accounts Payable
03/02/2018	20362	GLENN AKERS	-193.68	Check	Utility Billing
03/02/2018	20364	TUAN TRUONG	-16.74	Check	Utility Billing
03/07/2018	20365	SARAH SALLY JO MANGOLD	-40.43	Check	Utility Billing
03/08/2018	20366	Keith Vance	-100.00	Check	Accounts Payable
Bank Account 251229590 Total: (47)			-123,418.31		
Report Total: (47)			-123,418.31		

Bank Transaction Report

Bank Account	Count	Amount
251229590 CBB Checking	47	-123,418.31
Report Total:	47	-123,418.31

Cash Account	Count	Amount
99 99-111000 Cash in CBB - Checking	47	-123,418.31
Report Total:	47	-123,418.31

Transaction Type	Count	Amount
Check	47	-123,418.31
Report Total:	47	-123,418.31



Helendale Community Services District

Date: March 15 2018
TO: Board of Directors
FROM: Kimberly Cox, General Manager
SUBJECT: Agenda item #5
Discussion and Possible Action Regarding Request for Burrtec for a Consumer Price Index (CPI) Based Increase for Solid Waste Services and Other Related Fees

STAFF RECOMMENDATION:

Per the contract with Burrtec the District is to accept the request and provide further direction to Staff to proceed with the necessary legal process according to Proposition 218.

STAFF REPORT:

Section 10.05 of the contract outlines the annual formula-based compensation adjustment as follows:

"The maximum rates set forth in Attachment D, Residential Bin and commercial Services may be adjusted annually effective each July 1st by an amount equal to the calendar year annual twelve-month mean average change in the Consumer Price Index for All Urban Consumers for Los Angeles-Riverside-Orange Counties as published by the United States Department of Labor, Bureau of Labor Statistics for the previous calendar year annual twelve-month period ("CPI"). ...It is understood by both parties that the maximum annual CPI increase shall be no greater than four percent (4%) in any given adjustment period."

The request is to be submitted each year no later than April 1 to allow time for the public noticing process to occur.

Attached for the Board's information is the letter requesting the CPI increase and all related attachments. The request of for a forty-cent increase over last year. The breakdown is as follows:

Trash service	\$0.42
Recycling Fee	(\$0.13)
Admin Fee	\$0.06
218 Recovery	\$0.01
Franchise Fee	<u>\$0.04</u>
TOTAL	\$0.40

Upon Board direction, Staff will prepare public notices and schedule the public hearings regarding this matter.

FISCAL IMPACT: None.



BURRTEC

WASTE INDUSTRIES, INC.

"We'll Take Care Of It"

March 8, 2018

Kimberly Cox
Helendale Community Services District
26540 Vista Rd, Suite B
P.O. Box 359
Helendale, CA 92342

RE: 2018 Rate Review Report

Dear Ms. Cox:

Pursuant to the Agreement for Solid Waste Handling and Recycling Services, Burrtec respectfully requests a 2018 rate adjustment and submits the following rate review information.

This year's rate adjustment is comprised of the following factors:

- A trash collection service adjustment based on the average 2017 Consumer Price Index at 2.79%.
- No disposal cost adjustment as charged by San Bernardino County.
- A residential recycling service cost factor based on 2017 recyclable commodity values and material processing costs of \$0.89 per month.

Enclosed please find the detailed rate review work sheets.

Thank you for the consideration.

Sincerely,

Richard Niño
Vice President

Helendale CSD
 Rate Components
 Residential Service
 Admin Fee & 218 Adjustment

Service Level	Current Components - July 2017					Proposed Components - July 2018							
	2016 CPI 1.92%	Trash Service	Recycling Service	Admin Fee (incl CPI)	218 Recovery	10% Fran. Fee	Total	2017 CPI 2.79%	Trash Service	Recycling Service	Admin Fee (incl CPI)	218 Recovery	10% Fran. Fee
95 gallon (and recy)	14.99	1.02	1.02	2.15	0.06	2.02	20.24	15.41	0.89	2.21	0.07	2.06	20.64
95 gallon trash extra	6.67			-		0.74	7.41	6.86		-		0.76	7.62
65/95 gallon recy. 1st extra						No Charge	No Charge						No Charge
65/95 gallon recy. extra	1.31					0.15	1.46	1.35				0.15	1.50

Trash Service +.42¢
 Recycling Fee (-.13¢)
 Admin Fee +.06¢
 218 Recovery +.01¢
 10% Franchise +.04¢
Overall increase +.40¢

Helendale CSD
 Rate Components
 Residential Service with ESFR Disposal
 Admin Fee & 218 Adjustment

Service Level	Current Components - July 2017							Proposed Components - July 2018							
	2016 CPI 1.92%	Trash Service	Recycling Service	ESFR Disposal	Admin Fee (incl CPI)	218 Recovery	10% Fran. Fee	Total	2017 CPI 2.79%	Trash Service	Recycling Service	ESFR Disposal	Admin Fee (incl CPI)	218 Recovery	10% Fran. Fee
95 gallon (and recy)	14.99	6.07	1.02	7.26	2.15	0.06	2.02	27.50	15.41	0.89	7.26	2.21	0.07	2.06	27.90
95 gallon trash extra	6.07						0.74	7.41	6.86					0.76	7.62
65/95 gallon recy. 1st extra								No Charge							No Charge
65/95 gallon recy. extra	1.31						0.15	1.46	1.35					0.15	1.50

ESFR = \$87.14/12

ESFR = \$87.14/12

Helendale CSD
 Rate Components
 Commercial Barrel

Refuse	Current Components - July 2017				Proposed Components - July 2018					
	2016 CPI 1.92%	Trash Service	\$ 47.94 Disposal	10% Fran. Fee	Total	2017 CPI 2.79%	Trash Service	\$ 47.94 Disposal	10% Fran. Fee	Total
95 gallon - 1x		9.61	6.23	1.07	\$ 16.91		9.88	6.23	1.10	\$ 17.21
95 gallon - 2x		27.36	12.46	3.04	\$ 42.86		28.12	12.46	3.12	\$ 43.70
95 gallon - 3x		40.10	18.69	4.46	\$ 63.25		41.22	18.69	4.58	\$ 64.49

Recycling	Current Components - July 2017				Proposed Components - July 2018					
	2016 CPI 1.92%	Trash Service	10% Recycling	10% Fran. Fee	Total	2017 CPI 2.79%	Trash Service	10% Recycling	10% Fran. Fee	Total
Automated Recy 65g - 1x		5.58	1.02	0.62	\$ 7.22		5.74	0.89	0.64	\$ 7.27

Helendale CSD
 Rate Components
 Commercial Refuse Bin Service

Bin Size	Freq	Current Components - July 2017					Proposed Components - July 2018				
		CPI	\$	Disposal	10.00% Franchise Fee	Total Rate	CPI	\$	Disposal	10.00% Franchise Fee	Total Rate
		1.92%					2.79%				
1.5	1	58.37	17.45	6.49	\$82.31	60.00	17.45	6.67	\$84.12		
1.5	2	109.15	34.90	12.13	\$156.18	112.20	34.90	12.47	\$159.57		
1.5	3	159.98	52.35	17.78	\$230.11	164.44	52.35	18.27	\$235.06		
2	1	75.27	23.27	8.36	\$106.90	77.37	23.27	8.60	\$109.24		
2	2	143.02	46.54	15.89	\$205.45	147.01	46.54	16.33	\$209.88		
2	3	210.76	69.81	23.42	\$303.99	216.64	69.81	24.07	\$310.52		
3	1	101.62	34.90	11.29	\$147.81	104.46	34.90	11.61	\$150.97		
3	2	203.20	69.80	22.58	\$295.58	208.87	69.80	23.21	\$301.88		
3	3	304.86	104.70	33.87	\$443.43	313.37	104.70	34.82	\$452.89		
3	4	406.47	139.60	45.16	\$591.23	417.81	139.60	46.42	\$603.83		
3	5	508.06	174.50	56.45	\$739.01	522.23	174.50	58.03	\$754.76		
3	6	609.68	209.40	67.74	\$886.82	626.69	209.40	69.63	\$905.72		
T. Bin 3 yd		94.79	-	10.53	\$105.32	97.43	-	10.83	\$108.26		

Helendale CSD
 Rate Components
 Residential Refuse Bin Service

		Current Components - July 2017				Proposed Components - July 2018			
Bin Size	Freq	CPI	\$	10.00% Franchise Fee	Total Rate	CPI	\$	10.00% Franchise Fee	Total Rate
		1.92%				2.79%			
		Trash Service	Disposal			Trash Service	Disposal		
1.5	1	58.36	0.00	6.48	\$64.84	59.99	0.00	6.67	\$66.66
1.5	2	116.70	0.00	12.97	\$129.67	119.96	0.00	13.33	\$133.29
1.5	3	175.06	0.00	19.45	\$194.51	179.94	0.00	19.99	\$199.93
2	1	75.27	0.00	8.36	\$83.63	77.37	0.00	8.60	\$85.97
2	2	150.54	0.00	16.73	\$167.27	154.74	0.00	17.19	\$171.93
2	3	225.80	0.00	25.09	\$250.89	232.10	0.00	25.79	\$257.89
3	1	101.62	0.00	11.29	\$112.91	104.46	0.00	11.61	\$116.07
3	2	203.25	0.00	22.58	\$225.83	208.92	0.00	23.21	\$232.13
3	3	304.88	0.00	33.88	\$338.76	313.39	0.00	34.82	\$348.21
T. Bin 3 yd		94.79	0.00	10.53	\$105.32	97.43	0.00	10.83	\$108.26

Helendale CSD
Rate Components
Recycling Bin Service

Bin Size	Freq	Current Components - July 2017				Proposed Components - July 2018					
		CPI	Trash Service	\$ Recycling	10.00% Franchise Fee	Total Rate	CPI	Trash Service	\$ Recycling	10.00% Franchise Fee	Total Rate
		1.92%					2.79%				
1.5	1	58.36	9.31	47.74	6.48	\$74.15	59.99	4.25	6.67	\$70.91	
1.5	2	116.70	18.62	47.74	12.97	\$148.29	119.96	8.50	13.33	\$141.79	
1.5	3	175.06	27.93	47.74	19.45	\$222.44	179.94	12.75	19.99	\$212.68	
2	1	75.27	12.41		8.36	\$96.04	77.37	5.67	8.60	\$91.64	
2	2	150.54	24.82		16.73	\$192.09	154.74	11.34	17.19	\$183.27	
2	3	225.80	37.23		25.09	\$288.12	232.10	17.01	25.79	\$274.90	
3	1	101.62	18.62		11.29	\$131.53	104.46	8.50	11.61	\$124.57	
3	2	203.25	37.24		22.58	\$263.07	208.92	17.00	23.21	\$249.13	
3	3	304.88	55.86		33.88	\$394.62	313.39	25.50	34.82	\$373.71	
3	4	406.51	74.48		45.17	\$526.16	417.85	34.00	46.43	\$498.28	
3	5	508.12	93.10		56.46	\$657.68	522.30	42.50	58.03	\$622.83	
3	6	609.76	111.72		67.75	\$789.23	626.77	51.00	69.64	\$747.41	

Helendale CSD
Rate Components
Roll Off Service

Size	Current Components - July 2017				Proposed Components - July 2018			
	CPI % 1.92%	\$ 59.94	10.00%		CPI % 2.79%	\$ 59.94	10.00%	
	(See Note)				(See Note)			
	Trash Service	Disposal	Franchise Fee	Rate	Trash Service	Disposal	Franchise Fee	Rate
<u>Permanent</u>								
40 Yard	175.23	Actual	19.47	\$194.70	180.12	Actual	20.01	\$200.13
20 Yard	175.23	Actual	19.47	\$194.70	180.12	Actual	20.01	\$200.13
10 Yard	175.23	Actual	19.47	\$194.70	180.12	Actual	20.01	\$200.13
40 Yard (compactor)	175.23	Actual	19.47	\$194.70	180.12	Actual	20.01	\$200.13
Dry Run/Relocate	63.05		7.01	\$70.06	64.81		7.20	\$72.01
Rental Fee (per day)	21.33		2.37	\$23.70	21.93		2.44	\$24.37
<u>Temporary</u>								
40 Yard - 6 ton	175.23	359.64	19.47	\$554.34	180.12	359.64	20.01	\$559.77
20 Yard - 10 ton	175.23	599.40	19.47	\$794.10	180.12	599.40	20.01	\$799.53
10 Yard - 10 ton	175.23	599.40	19.47	\$794.10	180.12	599.40	20.01	\$799.53
Excess Disposal		59.94	0.00	\$59.94		59.94	0.00	\$59.94
<u>Recycling</u>								
40 Yard	175.23	Actual	19.47	\$194.70	180.12	Actual	20.01	\$200.13
20 Yard	175.23	Actual	19.47	\$194.70	180.12	Actual	20.01	\$200.13
10 Yard	175.23	Actual	19.47	\$194.70	180.12	Actual	20.01	\$200.13
40 Yard (compactor)	175.23	Actual	19.47	\$194.70	180.12	Actual	20.01	\$200.13
40 Yard Green Waste	219.76	Actual	24.42	\$244.18	219.76	Actual	24.42	\$244.18
<u>Concrete Washout</u>								
Concrete wash-out box (delivery)	460.64		51.18	\$511.82	473.49		52.61	\$526.10
Concrete wash-out box (pump)	339.42		37.71	\$377.13	348.89		38.77	\$387.66
Pump service	460.64		51.18	\$511.82	473.49		52.61	\$526.10
Relocate	116.37		12.93	\$129.30	119.62		13.29	\$132.91
Rental Fee (per day)	9.69		1.08	\$10.77	9.96		1.11	\$11.07

RENTAL CHARGES:

Permanent Boxes

A minimum of four (4) loads per month is needed for boxes to be serviced on a permanent basis.

Notes:

Roll off disposal rate = 7/1/18 SB Co Gate of \$47.94 per ton + CSDSP of \$12.00 per ton.

Helendale CSD
 Rate Components
 Special Services

Service	Current Components - July 2017			Proposed Components - July 2018		
	CPI 1.92%	10% Fran. Fee	Total	CPI 2.79%	10% Fran. Fee	Total
	Trash Service			Trash Service		
Locking bin	6.67	0.74	\$ 7.41	6.86	0.76	\$ 7.62
Container steam cleaning	33.03	3.67	\$ 36.70	33.95	3.77	\$ 37.72
Pull-out service (bins)	33.03	3.67	\$ 36.70	33.95	3.77	\$ 37.72
Extra pick-up (barrels)	19.84	2.20	\$ 22.04	20.39	2.27	\$ 22.66
Extra pick-up (bins)	39.70	4.41	\$ 44.11	40.81	4.53	\$ 45.34
Recycling contamination fee	38.69	4.30	\$ 42.99	39.77	4.42	\$ 44.19

Helendale CSD
 Rate Components
 Green Waste R/O Drop off Program

Service	Current Components - July 2017			Proposed Components - July 2018		
	Two Boxes	Disposal	Total	CPI 2.79% Per Box	Disposal	Total
Green Waste R/O drop off program (2 boxes)	244.18	Actual	\$ 244.18	250.99	Actual	\$ 250.99



Helendale Community Services District

Date: March 15, 2018
TO: Board of Directors
FROM: Kimberly Cox, General Manager
SUBJECT: Agenda item #6
Discussion and Possible Action Regarding Adoption of Resolution 2018-07: A Resolution of the Governing Body of the Helendale Community Services District Declaring That Governing Body Members and Volunteers Shall Be Deemed to be Employees of the District for the Purpose of Providing Workers' Compensation Coverage for Said Certain Individuals While Providing Their Services

STAFF RECOMMENDATION:

Staff recommends that the Board approve the propose resolution.

STAFF REPORT:

The District's provider for worker's compensation and general liability is through the Special Districts' Risk Management Association (SDRMA). Recently a letter and draft resolution were sent to special district in the plan with direction for governing board action. The Board can approve all two groups listed (Board Members, Volunteers) or only one. If an injury were to occur while a volunteer or a board member were performing a service for the District, Worker's Compensation Insurance would be the mechanism for remedy. Absent that inclusion, the District's General Liability Policy would be the process for any claims.

It has been discussed that by having the Board and volunteers covered by Worker's Compensation would be the more cost-effective approach if injury or accident occurred. If the Board concurs, it is requested that the propose resolution be adopted.

FISCAL IMPACT:

Fiscal Impact would be limited to a Worker's Compensation Settlement negotiated by a third party provider compared to a civil settlement under the District's General Liability Policy



1112 I Street, Suite 300
Sacramento, California 95814-2865
T 916.231.4141 or 800.537.7790 • F 916.231.4111

Maximizing Protection. Minimizing Risk. • www.sdrma.org

November 30, 2017

Ms. Sharon Kreinop
Senior Account Specialist
Helendale Community Services District
Post Office Box 359
Helendale, California 92342-0359

Re: Workers' Compensation Resolution for Governing Body Member and/or Volunteer Coverage

Dear Ms. Kreinop,

Recently our excess carrier has made us aware that SDRMA Workers' Compensation (WC) members need to pass a **new Resolution** if they would like to continue (or start) covering their Governing Body members and/or volunteers.

Section 3363.5 of the California Labor Code provides that a person who performs voluntary service for a public agency as designated and authorized by the Governing Body of the agency or its designee, shall, upon adoption of a Resolution by the Governing Body of the agency so declaring, be deemed to be an employee for workers' compensation purposes. Thus, if such a resolution is adopted, and the volunteer is injured while performing duties for the agency, the volunteer is entitled to receive workers' compensation benefits and their exclusive remedy for recovery against the agency is through the Workers' Compensation system.

Such Governing Body members and/or volunteers may be covered for workers' compensation benefits only if a Resolution to that effect is adopted by the Governing Body pursuant to Labor Code § 3363.5 and a copy of the Resolution is filed with SDRMA.

A new Resolution (see attached) has been created by our coverage counsel. The Resolution permits your Governing Body to designate the various categories of persons who the agency desires to "deem" to be employees for purposes of workers' compensation. It declares, on a blanket basis, that the designated categories of volunteers are deemed employees and those categories consist of Governing Body Members, persons performing voluntary service, persons on work study, interns, and other volunteers. In addition, those so designated persons also need to be listed under our Workers' Compensation Program (which includes paying an annual contribution amount) to enable coverage.

When using the sample Resolution provided, please do not make any changes other than the areas highlighted in yellow. **To ensure accurate and timely implementation of your Resolution, please return your Governing Body approved Workers' Compensation Resolution as soon as possible by fax or email.** A Microsoft Word version of the sample Resolution can be downloaded at <http://www.sdrma.org/program-coverages/workers-compensation-program>. If your agency has any questions please contact Ellen Doughty, Chief Member Services Officer, at 800.537.7790 or edoughty@sdrma.org.

Sincerely,
Special District Risk Management Authority


Gregory S. Hall, ARM
Chief Executive Officer

Enclosures: Sample Resolution for Covering Governing Body and/or Volunteers



RESOLUTION No. 2018-07

**RESOLUTION OF THE GOVERNING BODY OF
THE HELENDALE COMMUNITY SERVICES DISTRICT
DECLARING THAT GOVERNING BODY MEMBERS SHALL BE DEEMED
TO BE EMPLOYEES OF THE DISTRICT FOR THE PURPOSE OF
PROVIDING WORKERS' COMPENSATION COVERAGE FOR SAID
CERTAIN INDIVIDUALS WHILE PROVIDING THEIR SERVICES**

WHEREAS, the Helendale Community Services District utilizes the services of Governing Body Members and Volunteers; and

WHEREAS, Section 3363.5 of the California Labor Code provides that a person who performs voluntary service for a public agency as designated and authorized by the Governing Body of the agency or its designee, shall, upon adoption of a resolution by the Governing Body of the agency so declaring, be deemed to be an employee of the agency for the purpose of Division 4 of said Labor Code while performing such services; and

WHEREAS, the Governing Body wishes to extend Workers' Compensation coverage as provided by State law to the following designated categories of persons as indicated below:

- All Members of the Governing Body of the Helendale Community Services District as presently or hereafter constituted

NOW, THEREFORE, BE IT RESOLVED, that such persons coming within the categories specified above, including the duly elected or appointed replacements of any Governing Body Member and other designated individuals be deemed to be employees of the Helendale Community Services District for the purpose of Workers' Compensation coverage as provided in Division 4 of the Labor Code while performing such service. However, said Governing Body Members and other designated individuals will not be considered an employee of the Helendale Community Services District for any purpose other than for such Workers' Compensation coverage, nor grant nor enlarge upon any other right, duty, or responsibility of such Governing Body Members or other designated individuals, nor allow such persons to claim any other benefits or rights given to paid employees of the Helendale Community Services District.

PASSED, APPROVED AND ADOPTED this March 15, 2018, by the following vote:

AYES:
NOES:
ABSENT:

Ron Clark, President
Helendale Community Services District

APPROVED



Helendale Community Services District

Date: March 15, 2018
TO: Board of Directors
FROM: Kimberly Cox, General Manager
SUBJECT: Agenda item #7
Discussion and Possible Action Regarding Participation in a Community Soccer Program

STAFF RECOMMENDATION

Staff seeks input from the Board regarding this item.

STAFF REPORT

In the past two years the District has participated with the Silver Lakes Association and the Helendale School District to provide a community-wide athletic program that included basketball, football. It has recently been requested that we add soccer to the list of activities that are administered locally rather than through a national organization. It is envisioned that a community-based program will be less complicated and more cost-effective than continuing participation in the national program.

This item was discussed with the Park & Rec Committee at the February 13th meeting. It was requested that it be brought to the Board for consideration. Staff has also met with the Silver Lakes Association General Manager and the Helendale School District Superintendent regarding this matter. Both are willing to continue the partnership and expand the community-based program to include soccer.

Attached for your review and consideration is a letter from the local American Youth Soccer Association (AYSO) Regional Commissioner request that the community take over the program.

**AYSO REGION 1421
HELENDALE/SILVER LAKES**

March 12, 2018

AYSO Region 1421 Board
P.O. Box 359
Helendale, CA 92342

Helendale CSD General Manager
Silver Lakes Association General Manager
Helendale School District Superintendent
Sent Via E-Mail

Dear Community Colleagues:

The Community of Silver Lakes/Helendale has been home to American Youth Soccer Organization (AYSO) Region 1421 for a number of years. The region has experienced periods of struggle as well as growth but each year the reward has been to see our children growing in skills, maturity and teamwork. The region has had nearly two hundred children from age 4 to 14 participate each year in organized play.

Since the early years the Silver Lakes Association (SLA) has been a major supporter of AYSO. In 2007, when the Helendale Community Services District was formed they became a strong supporter and now host the league play at the new Helendale Community Park. The Helendale School has been supportive and with the construction of the High School facilities has extended their involvement and resources by allowing High School students to complete their community service requirements by volunteering as referees.

Recently, the community has enjoyed the success of your three organizations unifying and collectively developing a vibrant basketball program that most recently concluded its second year with over one hundred participants. Additionally, you have one season of flag football completed and preparation for the new summer football program is currently underway. With those successes that have been witnessed by the community and the AYSO Soccer board, the Regional Board believes that the joint effort of the three organizations would also be successful in providing a community soccer program.

Therefore, the AYSO Region 1421 Board respectfully requests that a community soccer program be organized under the leadership of the Silver Lakes Association, the Helendale CSD and the Helendale School District. The AYSO Region 1421 would disband in support of this community-based effort. Please feel free to contact me should you have any questions regarding this request.

As a matter of full disclosure, any remaining assets currently held by the Region would revert back to AYSO.

Sincerely,



Greg Heldreth
Regional Commissioner
Region 1421